



DeKalb Association of REALTORS® Pinnacle Award Application

*Applicant Name: _____ *License #: _____

*Phone #: _____ *Email: _____

Completed Application: Must complete every item preceded by an * on this form, must be signed by both applicant and broker, must include Transaction Spreadsheet or equivalent, and fee must be paid, all to be received by Deadline.

I hereby make application for membership in the Pinnacle Award of the DeKalb REALTORS®. I certify that I personally handled the following real estate transactions (as evidenced by the attached information which I also verify as accurate) during the period of January 1, 2016 through December 31, 2016. I understand that if credit from another Board is used toward qualifying for Life Membership, I must submit written confirmation from the Executive Officer of said Board with this application. (Approved transferred credit will be applied toward Life Membership and Phoenix Award.) The \$65 Application Fee and Transaction Worksheet must be attached. Online submissions only: see box at bottom of page for instructions.

*My license (check one) was was not suspended during 2016. If so specify dates: _____

*My DeKalb membership (check one) was was not suspended during 2016. If so specify dates: _____ (Note: If membership was suspended due to non-payment of dues, during that period of time, transactions may NOT be counted.)

*I understand that I may only submit the Total Gross Commissions that were brought into my firm for my transactions. Split commission must be shown on the Transaction Spreadsheet. Listings, sales and leases (units) must be apportioned according to the percent claimed by the applicant. (Example: if you split a listing 50/50 with another agent, you can only claim .5 unit for the listing.)

*If you were with more than one firm during 2016, please attach additional page for each firm (SEE page 2).

Check here if you are submitting paperwork from additional brokerage(s).

*APPLICANT SIGNATURE

*Name to appear on Website and Certificate

*If a Team Member, name of Team: _____

(If you want this on the Website and Certificate)

*If licensed during 2016, you will be considered for the New REALTOR® Awards. Were you a new licensee in 2016?

YES NO

*TRANSACTIONS WITH (Name of Current Firm) _____

*TOTAL GROSS CLOSED COMMISSIONS WITH CURRENT FIRM \$ _____ (DOLLARS)

*TOTAL LISTINGS/SALES (UNITS) Current Firm _____ *TOTAL LEASES (UNITS) Current Firm _____

*, _____ (Name of Current Broker), swear that the above is in accordance with our records, and that there were no cooperating agents either in or out of the office, except as shown on the Transaction Spreadsheet. I certify that I have read and understand the Rules for Admission to the Pinnacle Award, and that the above applicant is qualified for admission to the Pinnacle Award under said rules. I further agree to fully cooperate with any request from the Pinnacle Award Committee to provide supporting documentation for the transactions that I have hereby certified.

* CURRENT BROKER SIGNATURE

Application (with Transaction Worksheet, Photo and \$65 Fee) may be submitted in person or by mail at DeKalb REALTORS®, 1414 Montreal Road, Tucker, GA 30084, to be received before 5 PM Friday, January 13, 2017. NO FAXES ACCEPTED.

ONLINE APPLICATIONS: Pay fee online and submit this form, photo and Transaction Worksheet no later than 5 PM Wednesday, January 11, 2017 to Pinnacle@DeKalbREALTORS.com. You will receive a confirmation. If no confirmation is received, your completed application was not received! Online Payment of Fee must be submitted by the same Wednesday deadline.

[Click here to make payment](#)

Submitting a fraudulent application will result in automatic disqualification and may result in future disqualification.



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ADDITIONAL PAGE to use if you had a previous Broker during 2016. Completed Application: Must complete every item preceded by an * on first and second pages of the application form, must be signed by both applicant and broker, must include Transaction Spreadsheet or equivalent, and fee must be paid, all to be received by Deadline.

*Applicant Name: _____ *License # _____

*Transactions with _____
(Name of Previous Firm)

*TOTAL GROSS COMMISSIONS with This Previous Firm \$ _____ (Dollars)

*TOTAL LISTINGS/SALES FOR 2016 (UNITS) with This Previous Firm _____

*TOTAL LEASES FOR 2016 (UNITS) with This Previous Firm _____

*I, _____ (Name of PREVIOUS Broker), swear that the above is in accordance with our records, and that there were no cooperating agents either in or out of the office, except as shown on the Transaction Spreadsheet. I certify that I have read and understand the Rules for Admission to the Pinnacle Award, and that the above applicant is qualified for admission to the Pinnacle Award under said rules. **I further agree to fully cooperate with any request from the Pinnacle Award Committee to provide supporting documentation for the transactions that I have hereby certified.**

* _____

PREVIOUS BROKER SIGNATURE